



### CONFERRING VENUE

Whether it is for a private or business event, our comprehensive, modern facilities combined with our attention to detail and careful planning, will help to make the occasion a success – and one to remember.

The facilities here at Guardians' Hall are such that we can offer you a choice of suite, whether it is for a small meeting or a large gathering for 80 guests. Our rooms are also ideal as an exciting training or recruitment venue.

For more information please contact us 0114 231 2121,

e-mail

[hospitality@assayoffice.co.uk](mailto:hospitality@assayoffice.co.uk)



Sheffield Assay Office

Guardians' Hall

Beulah Road

Hillsborough

Sheffield

S6 2AN

0114 231 2121

[hospitality@assayoffice.co.uk](mailto:hospitality@assayoffice.co.uk)

[www.assayoffice.co.uk](http://www.assayoffice.co.uk)



Sheffield Assay Office



EVENTS

2011/12



### TOURS AND TALKS

Join us for a coffee and partake in an interesting talk about the history and work of the office with our Curator.

This visit includes a tour of the marking hall and an opportunity to view articles from our library and silver collection.

**£10.00 per person**  
**All tours are 10am—12:30pm**

**2011**

Friday 9th December

**2012**

Thursday 26th January  
Thursday 23rd February

### GROUP VISITS FOR 2012

We welcome groups and societies to the Sheffield Assay Office. We ask for a minimum of 10 people and a maximum of 30. If you are interested and wish to discuss your groups requirements please contact the Librarian/ Curator on 0114 2312121 (Thursday/Friday)

**If you are interested in precious metal or work within the trade you may be interested in our other courses...**

### METAL STUDY DAY

Our Metal Study event is a unique full day workshop with our expert Curator, providing guests with a comprehensive guide to the world of hallmarking.

#### **This workshop includes;**

The history of the Assay Offices.  
How and why we test precious metals.  
Hallmarking and the law through the ages.  
British and International Hallmarks.  
Buffet Lunch.  
Tour of the marking hall followed by a Metal Study session - Explore pieces from our private silver collection; learn how to identify marks and spot forgeries.

**10.00 am – 3.30 pm**  
**£30.00 per person**

### HALLMARKING & THE LAW COURSE

(Including the new Palladium Legislation)

Experts at the Sheffield Assay Office have devised this unique and fascinating workshop, to give people in the precious metal trade a comprehensive session covering all aspects of Hallmarking and the Law.

**10:00am - 3:30pm**  
**£60.00 per person**



### OBJECT IDENTIFICATION DAYS

**Friday 2nd December**

**Friday 3rd February 2012**

Please bring your metal objects along (precious and non precious) to

Guardians' Hall and our team of experts will endeavour to identify them for you.

**£5.00 per ticket, maximum of three items per person.**

**Please book a place in advance.**

### HOW TO BOOK

For information and to place bookings for any of our events, please contact us on

0114 231 2121  
hospitality@assayoffice.co.uk

- The Sheffield Assay Office is pleased to offer;

Free Parking

Easy access to the public transport network

Full Disabled Access

Copies of this brochure are available in larger print