



CONFERRNCING VENUE



*Assay Office
sheffield,
south Yorkshire...
Brilliant Conference
Venue!*



WE are delighted that you are considering the Sheffield Assay Office, Hospitality Suites for your forthcoming event.

Whether it is for a private or business event, our comprehensive, modern facilities combined with our attention to detail and careful planning, will help to make the occasion a success - and one to remember.



Established in 1773, Sheffield Assay Office is an organisation steeped in Sheffield history and with a fiercely guarded reputation for quality and integrity.

Those same values apply to our Hospitality services; we expect our clients to expect the best. Since its historical beginnings, Sheffield Assay Office has had a number of homes in the city as it has grown - but our headquarters here at Guardian's Hall has been purpose-built to meet our needs, and those of our clients, exactly. The ground floor of this impressive two-storey building is dedicated to assay, analytical and research services whilst the first floor is home to the spectacular hospitality suites.

The facilities here at Guardians' Hall are such that we can offer you a choice of suite, whether it is for a small meeting or a gathering for 80 guests. Our rooms are also ideal as an exciting training or recruitment venue, or as an impartial venue for mediation.

- All our facilities have full disabled access
- Each suite is air conditioned with individual controls for maximum comfort

We are exceptionally proud of the service and facilities we offer here at Sheffield Assay Office – Guardians' Hall and we look forward to seeing you soon.

SPECIAL RATES ON OVERNIGHT ACCOMMODATION

For visitors to Sheffield Assay office who wish to stay overnight, we have negotiated special rates with a number of hotels in the the city.

We have selected good quality hotels with a range of rates to suit differing budgets and we will be able to give you details of the options available when you book your event at Sheffield Assay Office.

To obtain your discount on hotel rates you will need to quote a corporate account number, which we will provide at the time of booking.



CONFERENCE VENUE

Suite Dimensions

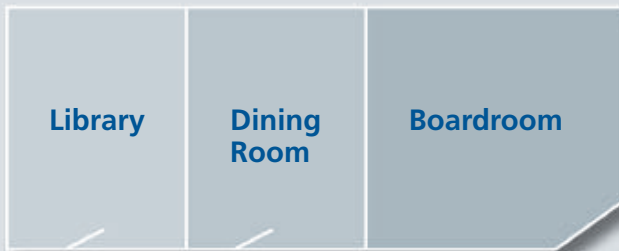
Suite		Dimension
Suite 1)	The Boardroom	8m x 9m
Suite 2)	The Dining Room	8m x 6m
Suite 3)	The Library	8m x 5m
Suites 1 & 2)	Boardroom and Dining Room	8m x 15m
Suites 1, 2, 3)	The Effingham Suite	8m x 20m

Suite Capacity

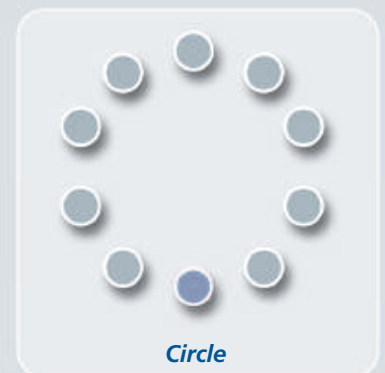
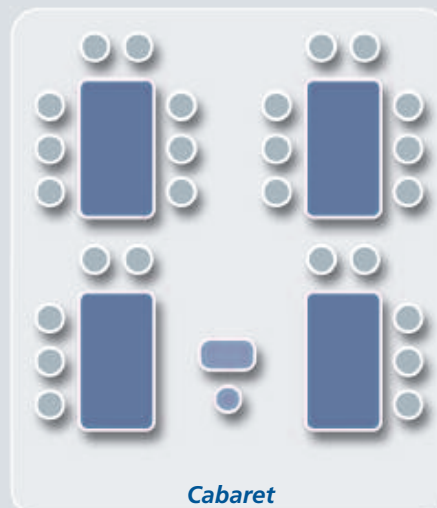
Seating Style	Suite 1 The Boardroom	Suite 2 The Dining Room	Suite 3 The Library	Suites 1 & 2 Boardroom & Dining Room	Suites 1, 2, 3 The Effingham Suite
Boardroom	20	16	16	30	-
U-Shape	22	18	15	30	-
Theatre	50	30	25	70	80
Classroom	24	16	12	40	-
Cabaret	40	24	16	64	80
Circle	40	25	20	50	-



Room Layout



Seating Styles



- Each suite has full disabled access.
- Each suite has individual lighting and air conditioning controls for maximum comfort.





HOW TO FIND US

From the North

- Exit the South bound M1 at Junction 36.
- Follow the roundabout over the motorway and take the exit A61 Sheffield.
- Travel for approximately 1 mile.
- At the next roundabout take the 2nd exit A61 Sheffield.
- Travel for approximately 5 miles.
- At the next roundabout take the 2nd exit A61 Sheffield (Penistone Road North).
- Travel for approximately 1/2 a mile.
- On the right you will pass Sheffield Wednesday Football Ground.
- On the left you will see Hillsborough Leisure Centre.
- Beulah Road is the first left after Hillsborough Leisure Centre. (Just before The Big Yellow Storage building)
- **Sheffield Assay Office – Guardians' Hall is 50 yards on the right.**

From the South

- Exit the North bound M1 at Junction 33.
- Take your first exit onto the A630 (Sheffield Parkway).
- Follow the A630/A57 down for approximately 5 miles until you see the signs for the A61 North/Barnsley. You will need to be in the right lane.
- At the traffic lights turn right and follow the road through the Quays.
- Staying in the left lane follow the signs for Barnsley A61 North.
- Follow the A61 North for approximately 3 1/2 miles
- You will pass Mecca Bingo on the left, a MacDonald's, B&Q, then a KFC. Continue through the traffic lights.
- On the right you will see The Big Yellow Storage building and Hillsborough Leisure Centre. Turn right at the traffic lights; this is Beulah Road.
- Sheffield Assay Office – Guardians' Hall is 50 yards on the right.

From the West

- Following the A57 (Snake Pass) from Glossop, towards Sheffield.
- Take the left hand turn towards Hillsborough (A6101).
- You will reach a one way system; follow the road round onto Holme Lane.
- Go straight on at the traffic lights.
- At the roundabout take the second exit following signs for A61 North.
- You will see a KFC on the right.
- Turn left at the traffic lights onto Penistone Road (Dual Carriageway).
- You will see The Big Yellow Storage building and Hillsborough Leisure Centre on the right
- Turn right at the traffic lights this is Beulah Road.
- **Sheffield Assay Office – Guardians' Hall is 50 yards on the right.**

By Train

- Depart at Sheffield Station and change onto the Supertram, red or blue line, destination City Centre, then change at Fitzalan Square onto the yellow line, destination Middlewood Road.
- Depart the Supertram at the Hillsborough Park stop.
- Cross the road and walk through the park towards the tennis courts about 1/4 mile.
- You will come out on Penistone Road.
- Cross the road towards Hillsborough Leisure Centre and The Big Yellow Storage Building.
- Beulah Road is on the right of the Leisure Centre.
- **Sheffield Assay Office – Guardians' Hall is 50 yards on the right.**

SHEFFIELD ASSAY OFFICE - HOSPITALITY,
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Satellite navigation systems - S6 2AN

