



CONFERENCING VENUE

Whether it is for a private or business event, our comprehensive, modern facilities combined with our attention to detail and careful planning, will help to make the occasion a success – and one to remember.

The facilities here at Guardians' Hall are such that we can offer you a choice of suite, whether it is for a small meeting or a large gathering for 60—80 guests. Our rooms are also ideal as an exciting training or recruitment venue.

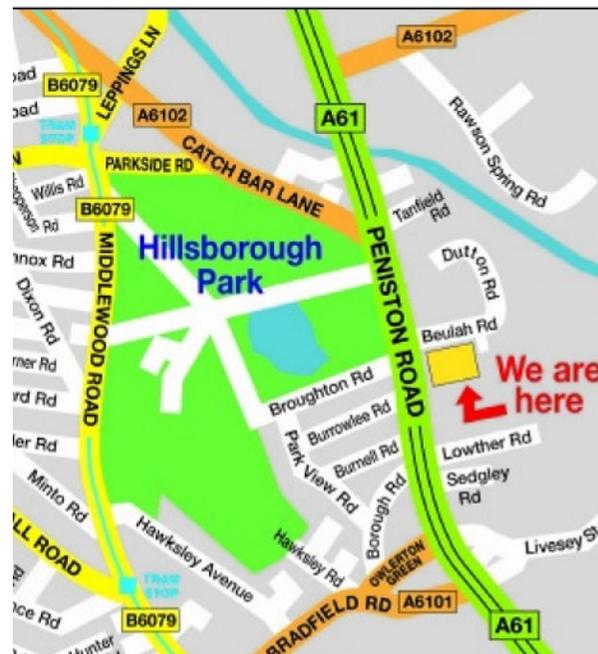
For more information please contact us on 0114 231 2121, e-mail

hospitality@assayoffice.co.uk

Or visit our website
www.assayoffice.co.uk

The Sheffield Assay Office is pleased to offer;

Free/Secure Parking
Easy access to the public transport
Full Disabled Access



Sheffield Assay Office

Guardians' Hall

Beulah Road

Hillsborough

Sheffield

S6 2AN

0114 231 2121

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Sheffield Assay Office



2020

**GROUP VISITS
RESEARCH ENQUIRIES
& VALUATIONS**

GROUP VISITS

We welcome groups and societies to visit the Sheffield Assay Office.

This is your opportunity to learn more about the assaying and hallmarking of precious metals and the work of the office over the last 245 years.

Visits take place on Thursday and Friday, approx. duration 2.5 hrs.

We ask for a minimum of 10 people and a maximum of 30.

If you are interested and wish to discuss your groups requirements please contact the Librarian/ Curator on

0114 2312121 (Thursday/Friday).

£15.00 per person includes

Tea, Coffee and Biscuits.

To book call 0114 2312121

or email hospitality@assayoffice.co.uk

Fascinating, learned a great deal that I knew very little before about assaying, standards of precious metal, hallmarks and marking, glad we visited"

Leeds Philosophical and Literary Society

"On behalf of Saxilby U3A, thank you for our excellent visit to the Sheffield Assay Office, it was most interesting .

"What a great history our City has, thank you!"

Step out Sheffield Walking Group, Sheffield

RESEARCH ENQUIRIES , ACCESS TO THE LIBRARY AND ARCHIVE

If you have any objects that require the identification of hallmarks please do not hesitate to contact info@assayoffice.co.uk

Please send photographs of the object and close up images of the marks.

"Thank you for the quick reply, and for confirming the identification of the hallmarks.

It is good to know that my grandmother-in-law had such good taste!"

Lesley Witts

Access to the Library is by appointment only available Thursday or Friday please contact info@assayoffice.co.uk and provide a brief description of your area of research.

The Sheffield Assay Office archive records are accessible at

Sheffield City Archives

52 Shoreham Street
Sheffield
S1 4SP

Email: archives@sheffield.gov.uk

Telephone: 0114 2039395

Monday and Tuesday: 9.30am to 5.30pm,

Saturday: 9.30am to 5.30pm



VALUATIONS

Valuation Event Day

by SafeGuard Valuations

To be fully insured, jewellery and watch items need to be listed separately on your contents insurance policy. If you are in the unfortunate situation where you need to make a claim following, loss damage or theft, an up-to-date valuation is paramount in ensuring a claim can be settled accurately.

Precious items such as jewellery or prestigious watches like Rolex can fluctuate in value, which is why it is important to keep your valuation up-to-date.

SafeGuard valuations are part of, and based in the Birmingham Assay Office. The Birmingham Assay Office have been protecting consumers since 1773, which is why when you use our valuation service, you are in safe hands.

Our next Valuation Event Day is taking place at Sheffield Assay Office on **19th March 2020**, where you will have an opportunity to have a one to one consultation with one of our valuers. Following your consultation, you will receive a full valuation report, within 7-10 working days, containing a photograph and detailed description.

For more information and to book an appointment call Kelly Fisher Tel: 0121 794 1320

or email: Kelly.fisher@theassayoffice.co.uk

www.safeguardvaluations.com/